

HSRDC District Directors

Duties and Responsibilities

District Directors

- A. All District Directors are expected to:
 - 1. Attend HSRDC functions
 - 2. Wear proper square dance attire
 - 3. Follow given guidelines
 - 4. Assist the President, Executive Board and Directors-at-Large whenever requested to do so
 - 5. Submit timely, signed receipts for HSRDC expenses to the Treasurer that are subject to reimbursement
 - 6. Submit a summary report to next year's officer
- B. District Directors
 - 1. Distribute Council newsletters to each of the member organizations in their district on the first dance night after receipt
 - 2. Help coordinate the distribution of educational and other material to their respective organizations
 - 3. **Assist their member organizations in maintaining current Club Information Sheets with the Council Secretary**
 - 4. Make an effort to attend all graduations and anniversaries of member organizations in their districts
 - 5. Attend and support all Council sponsored activities
 - 6. Perform other duties as delegated by the President
 - 7. Keep the appropriate Director-at-Large informed of the successes and concerns within their district.